



## Sustainable Jersey Certification Report

This is the Sustainable Jersey Certification Report of Cranbury Twp, a Sustainable Jersey bronze certified applicant.

Cranbury Twp was certified on October 24, 2019 with 185 points. Listed below is information regarding Cranbury Twp's Sustainable Jersey efforts and materials associated with the applicant's certified actions.

### Contact Information

The designated Sustainable Jersey contact for Cranbury Twp is:

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## Actions Implemented

Each approved action and supporting documentation for which Cranbury Twp was approved for in 2019 appears below. Note: Standards for the actions below may have changed and the documentation listed may no longer satisfy requirements for that action. Additionally, points associated with actions prior to 2013 certifications may not be accurate.

### Community Partnership & Outreach

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#### Create Green Team

10 Points

 Bronze Required

**Program Summary:** At an October 2018 Cranbury Township Committee meeting, a resolution was passed supporting the Cranbury Green Team. The Green Team has continued to support open space initiatives, with members doing a Sustainable Cranbury presentation to the community at the Public Library (11/19/18), sponsoring a table at the Township's Health and Wellness fair where we shared out information on Cranbury's preserves and trails (06/17/19), supporting a student representative on the Environmental Commission (12/18/18), recognizing a Cranbury student on her leadership on recycling in the school and presenting the Alfred Meiss Award to a Cranbury Student in recognition of their environmental stewardship (06/18/18). The Green team members conduct audits of the Townships open space lands and trails to ensure the preserved lands are being maintained. (06/18/18, 01/22/19, 06/17/19). Members are monitoring our Township's open spaces for invasive species, and also for managing deer populations, which can impact the land (04/15/19). Members of the Green Team also support clean water initiatives, including leading the Watershed Institute stream cleanup program (04/15/19) at Brainard Lake, and monthly water testing for the Watershed Institute in watersheds affecting the community (Ref. data record packet June 2018-2019). The Green Team has also mentored the Cranbury School to help them become certified in Sustainable Jersey for Schools. The Green Team members have been actively pursuing work to complete action items pursuant to the recertification for Sustainable Jersey for the Township of Cranbury (06/17/19). Green Team members continue to promote and educate the community on recycling through the recycling guide, schedule posted and maintained on the website, and through school involvement (06/18/18).

PDF: [CREATE GREEN TEAM DOCUMENTATION](#)

PDF: [CREATE GREEN TEAM DOCUMENTATION](#)

PDF: [CREATE GREEN TEAM DOCUMENTATION](#)

PDF: [CREATE GREEN TEAM DOCUMENTATION](#)

PDF: [CREATE GREEN TEAM DOCUMENTATION](#)

PDF: [GT RESOLUTION OF SUPPORT 102018](#)

#### Food

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## Farmland Preservation Plans

10 Points

**Program Summary:** Farmland preservation has been a central theme of land use planning in Cranbury Township for over 16 years. Approximately 64% (more than 2000 acres) of agricultural land in Cranbury Township is designated as permanently preserved farmland. Nearly all (83%) of Cranbury's preserved farmland is actively farmed. Cranbury's Master Plan includes a Farmland Preservation element which is consistent with regional goals described in the Middlesex County Comprehensive Farmland Preservation Plan. To set aside agricultural land, Cranbury Township uses proactive municipal planning and zoning approaches including the purchase of development rights under the Farmland Preservation Program of the New Jersey State Agriculture Development Committee (SADC), promotion of lot averaged development patterns, and the acquisition of agricultural properties. In collaboration with the Middlesex County Agricultural Development Board (CADB), Cranbury has established an Agricultural Development Area and a plan for its preservation as farmland. The Township Farmland Preservation Plan includes a list of properties eligible for farmland preservation and a proposed strategy to place them under agricultural zoning. In addition, the Township adopted a Right to Farm ordinance to help farmers stay on agriculturally valuable land. The most recent farmland preservation action by Cranbury Township was the attempted purchase of the approximately 72-acre Protinik farmland easement on Dey Road in April 2013 (Cranbury Township Bond Ordinance #04-13-11) (see uploaded file, FP TC Bond Ordinance 040813). However, the property owner's withdrew their application, which had been submitted through the Middlesex County Farmland Preservation Program in 2014, without further consultation with the Township. The only activity was lafelice Farm which was deemed not eligible for the Farmland Preservation Program due to acreage issue. The landowner of the 32-acre lafelice Farm on Dey Road presented a farmland easement purchase application to the CADB in July 2015 (see uploaded file, FP CADB Minutes 072215). However, the CADB determined that the property was not eligible for the Farmland Preservation Program, as it did not satisfy the minimum eligibility criteria for tillable area (see uploaded file, FP CADB Minutes 101415). 2019 UPDATE: There has been very little activity related to the properties listed in Cranbury as eligible for farmland preservation. Cranbury does continue to seek out farmers interested in Farmland Preservation. A Township Committee member or the Township Administrator will ask a farmer if they would consider entering the Farmland Preservation program. However, there are very few farms available and the owners have not been interested. The Township Clerk recently reached out to a farmer but they were not interested in the preservation program. Cranbury continues to participate in CADB (see FP CADB minutes file). If an application goes to the county, the Township Administrator becomes the contact person and works with the county. A Targeted Farms list for Cranbury was created by Middlesex County which is updated annually by the county (see FP Targeted Farm 032219 file) and sent to Cranbury. A request has been made to put the Targeted Farms list in the 2020 Cranbury Master Plan Reexam which is currently underway.

PDF: [FARMLAND PRESERVATION PLANS DOCUMENTATION](#)

WORD: [CRANBURY MASTER PLAN-AG. PRESERVATION ELEMENT](#)

WORD: [FP TC BOND ORDINANCE 040813](#)

WORD: [FP TARGETED FARMS 032219](#)

PDF: [FP CADB MINUTES 091218](#)

### Smoke-Free and Tobacco-Free Public Places

10 Points

**Program Summary:** In February 2017, an ORDINANCE NO. 05-17-01 of the Cranbury Board of Health added Chapter 167 "Smoking Prohibited in Township Parks, Open Space and Recreational Facilities" to the Cranbury Code. However, it was limited in scope to only four parks and enforced by the Board of Health. Chapter 167 was amended and adopted by BOH on February 4, 2019 to include all parks, open space, recreational areas and Township-owned properties (SF BOH Minutes Ord Adoption file). The ordinance was advertised accordingly and posted on the township website with the BOH minutes. It is being enforced by the Cranbury police department to assure compliance. Smoke-free and tobacco-free signs were posted in township parks. (see SF Sign file). The community was informed about the policy with outreach material posted on websites (SF WI Outreach) and at a recent "Wellness and Sustainability Fair" at Cranbury School in May 2019. The Environmental Commission, Parks Commission and Board of Health worked together to educate the public about the impact of smoking on health and the environment with displays (jarful of old cigarette butts collected at parks) and educational material at the fair (see SF Health and Wellness Fair).

WORD: [SF WI OUTREACH](#)

WORD: [SF HEALTH AND WELLNESS FAIR](#)

PDF: [SF ORDINANCE 06022019](#)

WORD: [SF SIGNAGE](#)

PDF: [SF BOH MINUTES ORD ADOPTION](#)

### Innovation Projects

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## Raingardens

10 Points

**Program Summary:** VILLAGE PARK RAIN GARDEN The Cranbury Township Environmental Commission and Parks Commission partnered with the Rutgers Cooperative Extension (RCE) Water Resources Program to design and install a rain garden at Village Park during September 2014, with the help of township resident volunteers and equipment donation from two local businesses. The rain garden in Village Park is 600 square feet in size and intercepts stormwater runoff before it enters Brainerd Lake. The drainage area which contributes to the rain garden is approximately 3000 square feet and captures 2,400 gallons for a New Jersey design rainfall event of 1.25 inches. This equates to a 67,320 gallon volume treated annually. The design also incorporated a swale construction to improve drainage to the rain garden. Over 150 native perennial species plants line the base and sides of the rain garden. The plants include turtlehead, spotted Joe-Pye weed, spotted horsemint, cinnamon fern, royal fern, sweet pepperbush and meadowsweet. Maintenance is provided by volunteer groups including local scouts and garden clubs. An educational sign discussing the Village Park rain garden is posted for park visitors to read. The sign provides basic information about the purpose and function of rain gardens as well as specifics of the Village Park rain garden design. There is a QR code on the sign for use by those with smart phones or other web enabled devices. This links back to the Cranbury Township Environmental Commission webpage and allows visitors to learn more about the plants and design of the rain garden. Detailed fact sheets for these native plants and design detail drawings are provided. The webpage provides additional educational links to the Rutgers Cooperative Extension Water Resources Program website which offers literature to help home owners design and install a rain garden at their property. Visit (<http://www.cranburytownship.org/vp-raingarden/vp-index.html> ) for more information.

PDF: [CRANBURY GRANT PROJECT RG APPLICATION DOCUMENTATION](#)

PDF: [CRANBURY RG GRANT PROPOSAL](#)

PDF: [CRANBURY RG FACT SHEET](#)

PDF: [CRANBURY RG SIGN](#)

PDF: [CRANBURY RG FINAL REPORT](#)

## Land Use & Transportation

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## Sustainable Land Use Pledge

10 Points

 Bronze Priority  Silver Priority

**Program Summary:** In January 2013, the Cranbury Green Team decided that one of the first steps toward Sustainable Jersey Certification should include adopting a Sustainable Land Use Pledge. Although obtaining certification status is in the 2010 Cranbury Master Plan, the coordination of sustainable activities for certification has not been a township priority. Therefore, the Green Team decided to draft and have the township adopt a Sustainable Land Use Pledge. The Green Team obtained a model Sustainable Land Use Pledge from the Sustainable Jersey website. Each member selected one of the seven sections (regional cooperation, transportation choices, natural resource protection, mix of land use, housing options, green design, and municipal facilities siting) to assess whether Cranbury's land use practices aligned with these sections. At the follow up meeting, the members determined that Cranbury already has in place many of the recommendations contained in the land use pledge. The draft pledge was emailed to the township clerk, who placed it on the Township Committee agenda for discussion and distributed it to the Township Committee, the township's lawyer and other necessary township officials for review. The Green Team presented the pledge to the Township Committee on March 11, 2013. After minor changes to the resolution, it was adopted by the Cranbury governing body. The secretary of the Planning and Zoning Boards distributed the adopted resolution to board members. With the adoption of the Sustainable Land Use Pledge, the Township Committee confirmed its commitment to sustainable land use practices that will balance economic, environmental and social needs with a high quality of life for residents. The Cranbury Press, a local newspaper, followed up with a front page article on Friday March 22, 2013 "Town Seeks 'Sustainable' Status". The article is submitted along with the pledge (see uploaded documents). 2019 Update: The "Resolution of the Township of Cranbury Pledge for Sustainability Land Use", R 04-19-069 (see attached file:SLU Pledge 04082019) was placed on the April 8, 2019 Cranbury Township Committee agenda. It was discussed and adopted by the governing body at the same meeting. It reaffirms the township's commitment to sustainable land use. The secretaries of the Zoning and Planning boards and the Environmental Commission distributed copies of the adopted resolution to board and commission members (see SLP Distribution attachments) .

PDF: [SUSTAINABLE LAND USE PLEDGE DOCUMENTATION](#)

WORD: [SLU PLEDGE 04082019](#)

IMAGE: [SLP DISTRIBUTION 2019](#)

IMAGE: [SLP DISTRIBUTION 2019 \(2\)](#)

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## Green Building and Environmental Sustainability Element

10 Points

**Program Summary:** The Green Building and Environmental Sustainability Element was adopted in the 2010 Cranbury Township Master Plan. The overall goal of this element is to address energy, land use, transportation and waste. It provides a review of Cranbury Township's existing sustainability efforts, including farmland and open space preservation, stormwater regulation, renewable energy projects, an Environmental Resource Inventory, and a municipal energy audit. Sustainability goals and objectives listed in other elements of the master plan include encouraging wind and solar projects in industrial areas, continuing to preserve farmland, exploring options for bike and walking paths, adopting a stream corridor conservation overlay ordinance, and encouraging backyard composting. The Green Building and Environmental Sustainability Element contains a "green plan goals and objectives" section which suggests participation in the Sustainable Jersey program, education of the public on the importance of energy efficiency and conservation measures, and making municipal buildings and operations more sustainable.

WORD: [GREEN BLDG AND SUST UPLOAD 1](#)

### Natural Resources

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## Natural Resource Inventory

20 Points

 Bronze Priority  Silver Priority

**Program Summary:** Updated Natural / Environmental Resource Inventory Via a Sustainable Jersey Grant: The updating of the original 2006 Cranbury Township ERI, completed in March 2016, has produced a much more comprehensive document for use as a planning tool to assist Cranbury Township balance the ongoing development within the Township while protecting and enhancing the sensitive environmental resources in the Township (see uploaded file, ERI Cranbury 2016). The updated ERI provides over 30 maps (as opposed to 11 in the original 2006 ERI) depicting key climate, geologic, soils, water resources, wetlands, air quality, land use, and wildlife information on the resources in the Township. All of the existing data and text in the original ERI has been updated, as required, and new data and text has been provided for the additional maps included in the updated ERI. The Cranbury Township Environmental Commission took the opportunity in updating the ERI to expand on the key characteristics of the Township that make Cranbury a special community. Discussions on the Village Historic District, as well as the open space within the Township have been expanded in the updated ERI. Additional mapping, data, and text on the parks, wildlife preserves, and farmland preservation have been included on the updated ERI. In updating the ERI, the Environmental Commission has also provided links to other key documents and information that are important in the planning process. Links to the Cranbury Township Master Plan, the Open Space component of the Master Plan, the Middlesex County Farmland Preservation Plan are provided in the applicable sections of the updated ERI. The link to the Parks Committee's web site provides useful information on all of the parks and wildlife preserves within the Township. The Township Committee has passed a resolution to update and adopt the ERI (see file uploaded, ERI TC Resolution 2016). The updated ERI will be incorporated into the Township's Master Plan. The Township has made the future updating of the Environmental Resource Inventory the responsibility of the Environmental Commission / Green Team. The ERI will be updated as necessary as priorities and conditions in the community change and coinciding with the updating of the Township's Master Plan (see uploaded file, ERI Cranbury MP Update).

PDF: [ERI CRANBURY MP UPDATE](#)

PDF: [ERI TC RESOLUTION 2016](#)

PDF: [ERI CRANBURY 2016](#)



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## Environmental Commission

10 Points

**Program Summary:** As described in Chapter 16 of the Township of Cranbury Code, an Environmental Commission was established in 1972 (see uploaded file, EC Ordinance). Since that time, the EC has been an active advisor to the Township Planning Board and leader on environmental issues and sustainability within Cranbury. The EC consists of seven members appointed by the Mayor; one of the members is also a member of the Planning Board. One member is designated the Chairman and presiding officer, and the member terms are 3 years (except when filling an incomplete term). The EC also has two alternate members. Meetings are the third Monday night of each month at 7 pm. The EC takes the lead in many programs that raise awareness and directly address environmental issues (see uploaded file, EC Year End Report). Some of these programs include:

- Leading the Green Team on sustainability actions within the township and initiating the actions necessary for Cranbury School to become a certified Sustainable Jersey School;
- Eradication of invasive plant species and planting native species in public passive recreation areas (for example, the Cranbury Brook Preserve);
- Working with Watershed Institute on stream cleanups;
- Constructing and maintaining signs and trails in the public passive recreation areas;
- Working with Scouts and school groups on environmental education initiatives such as water quality, rain garden and recycling;
- Providing the annual Meiss Environmental Award to a graduating Cranbury School (8th grade) student who has been a positive environmental role model;
- Updating and maintaining the Township's Environmental Resource Inventory (ERI);
- Working with the Shade Tree Commission and Park Commission on various issues and projects;
- Reviewing development plans and providing suggestions for improvement to the Planning Board;
- Staffing a booth at the Cranbury Day outdoor fair each year to explain the EC's work and promote sustainable activities; and
- Participating on subcommittees with Township Committee for Brainerd Lake and 2019 Master Plan Re-Examination.

WORD: [EC ORDINANCE](#)

WORD: [EC MEMBER LIST](#)

PDF: [EC 2018GOALSFINAL](#)

WORD: [EC 2018 YEAR END](#)

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## Environmental Commission Site Plan Review

10 Points

**Program Summary:** The Cranbury Environmental Commission has implemented the following process to ensure that all development applications are reviewed for possible adverse environmental impact. First, a member of the Environmental Commission serves on the Cranbury Township Development Review Committee (DRC). The DRC performs a preliminary review of all development applications prior to these applications being sent to either the Zoning Board or the Planning Board for final review. The EC's participation on this committee is intended to allow us to advise applicants at the earliest possible opportunity of potential environmental issues within their site plan. Although all environmental issues are considered, the majority of the EC's focus has been on issues involving stream buffers, wetlands, stormwater management, hazardous soil mitigation, and the use of non-invasive native trees and vegetation. If an applicant indicates that an environmental issue contained in their site plan cannot (or will not) be changed – despite the advice given by the EC member at the DRC meeting – the application and the issue will be brought before the full Environmental Commission at the next EC meeting. If warranted, a memorandum summarizing the EC's concerns, recommendations, and/or advice will then be sent to the appropriate Township government body.

WORD: [EC APPLICATION REVIEWED SUMMARY 062019](#)

PDF: [EC APPLICATION MEMO PENSKE 06022019](#)

PDF: [EC DRC SUMMARY EC MEMBER 040419](#)

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## Open Space Plans

10 Points

**Program Summary:** In May 2006, the Cranbury Planning Board formed the Cranbury Open Space and Recreation Subcommittee. It was composed of members from the Cranbury Township Planning Board, Board of Education, Township Committee, Environmental Commission, Recreation Commission, Park Commission, Human Services Board as well as the Township engineer, Planning Board attorney and Township planners. The members met once a month from June to September and twice a month in October and November at Cranbury Town Hall. Two public meetings which included breakout work sessions (June 17 and October 18, 2006)—one focusing on active recreation, and the second on passive recreation—were particularly important in guiding the scope of the subcommittee’s work and directing the needs and priorities of the town’s open space plans. A review of prior planning efforts, most notably the 1993 Master Plan and the 2000 Open Space and Recreation Plan (OSRP) for Cranbury, and extensive public input were also important in drafting the initial report. The draft report was created and circulated for the subcommittee’s review and was forwarded to the Cranbury Planning Board for consideration at a public meeting. After public comments and questions on April 19, 2007 and additional changes made to the draft, the revised version was adopted at a public Planning Board Meeting on October 4, 2007. The 2007 OSRP is referenced throughout the 2010 Cranbury Master Plan. The OSRP recommends making improvement to Cranbury’s existing parks (both active and passive) to increase their utilization, keeping preserved open space in its natural state, and accommodating farming operations where approved.

PDF: [OSRP ELEMENT DOCUMENT](#)

IMAGE: [OSRP CRANBURY MASTER PLAN REFERENCE](#)

: [OSRP CRANBURY PLANNING BRD ADOPTION](#)

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## Community Forestry Management Plan and NJUCF Accreditation

20 Points

**Program Summary:** Community Forestry Plan and Tree Canopy Goal Summary: 2019 The Cranbury Township Shade Tree Commission earned 14.0 CEU's in 2018: one member attended the NJ Invasive Species Conference on April 11, 2018; two members attended a webinar about the AAR application process; two members attended the NJ Shade tree Conference in October 2018. Arbor Day was recognized on April 27, 2018 inside the Cranbury School auditorium due to inclement weather. The celebration of a crabapple tree (subsequently planted in Village Park) was with second graders who read a poem in rounds, and sang a song in unison. Each child held their own personal artwork poster of a tree, underscored with a list of tree attributes. Cranbury was named a Tree City USA by the Arbor Day Foundation for the 30th year. Members worked a total of sixty-seven in-kind hours to match Green Communities Grant funds which were used to complete development of Cranbury's fourth approved Community Forestry Management Plan 2018-2022. Regular articles were contributed to the quarterly Cranbury Township newsletter that included guidelines for selection of trees based on location, resources for tree planting and care, Arbor Day news, a mini overview of crabapple trees, information on how trees improve air quality and drinkable water and prevent street flooding. Twenty-seven trees were planted, 18 of them to replace ash trees. Seventeen trees were pruned and sixteen trees were removed for safety. The Shade Tree Commission will be re-affirming the canopy goal of 30%, originally adopted June 6, 2013, at the June 6, 2019 meeting.

PDF: [CFP NJUCF ACCREDITATION DOCUMENTATION](#)

PDF: [CFP CRANBURY APP MIN 0613](#)

PDF: [COMMUNITY FORESTRY MANAGEMENT PLAN](#)

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## Tree Hazard Inventory

10 Points

**Program Summary:** Tree Hazard and Inventory Assessment In May 2017 two commissioners volunteered a total of fourteen (14) hours to assess the health of each shade tree located on Main Street in historic Cranbury (see attached Tree Survey Map and Inventory). The members performed a visual survey and produced a newly revised 1-2-3 Shade Tree Assessment Survey, using the original survey conducted in 2012. Trees with the designation #1 required immediate maintenance, #2 trees required maintenance in the near future, and #3 trees did not require work at the time. Tree condition details are listed in the current survey; however disease/insect designation is not included as members are not arborists or experts. It is widely known, and documented in a Rutgers University census, that most susceptible oak species are infected with Bacterial Leaf Scorch. Tree species and locations by address are included in the survey. A map indicating the survey area is included here. The updated 2017 report was delivered to the Township Committee, and to the Public Works Department (DPW). DPW initiated removal of the hazardous rated trees, and pruning of trees needing maintenance. In addition, Shade Tree coordinated the removal of one hundred fifty-nine (159) ash trees as part of Emerald Ash Borer (EAB) control in 2017. Eighteen (18) trees were planted in 2018 to begin the replacement of lost ash trees. Forty replacement trees will be planted this year. In 2018 eight (8) trees were planted on Main Street in an effort to mitigate loss of trees to storms and disease. This will be an ongoing effort.

IMAGE: [TREE HAZARD ASSESSMENT AREA MAP CRANBURY](#)

EXCEL: [TREE HAZARD INVENTORY](#)

WORD: [TREE SURVEY MAP](#)

## Public Information & Engagement

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### Municipal Communications Strategy

10 Points

**Program Summary:** The Residents Communication Subcommittee coordinates the township's communications strategy and meets several times throughout the year. It is composed of two Township Committee members, the Township Clerk and Township Administrator. The committee is currently working on redesigning the township website and updating resident list for email alerts. Cranbury has a variety of different ways to communicate with its residents but has not had an opportunity to research or analyze communication channels residents use. Cranbury uses its website, social media (i.e. Facebook) and the Township's public access television program, Channel 26, to keep the public informed on township committee meetings and events, etc. Eblasts to residents' emails are provided on upcoming events, and distribution of quarterly newsletters, meeting agendas and minutes. The homepage provides important contact information with town employees to answer questions by phone or email. An announcement section on the website helps get information out to the community as well. The Municipal Clerk oversees and updates the website. Quarterly checks are done by departments and municipal board secretaries and update information as necessary.

WORD: [MUNICIPAL COMMUNICATIONS STRATEGY CHECKLIST](#)

## Waste Management

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### Prescription Drug Safety and Disposal

10 Points

 Bronze Priority  Silver Priority

**Program Summary:** A permanent medicine collection Drop-Off location was created at the Cranbury Township Police Department station located at 1 Logan Drive, Cranbury, NJ (PD Drop off photos file). The metal disposal unit has been installed in the lobby of the police station that is open 8:30am-4:30 pm Monday-Friday but medicine is accepted 365 days. The collected medicine is weighed every six months. There was 18 lbs. collected on Oct. 29, 2018 and 25 lbs collected on April 27, 2019 for a total of 43 lbs. The program is in its second year. Information about medicine collection can be found in the municipal quarterly newsletter (PD Q1 Newsletter file) and eblasts from Cranbury Police (sign up with Nixle at [cranbury-township-police-department@emails.nixle.com](mailto:cranbury-township-police-department@emails.nixle.com)). A recent eblast announced a DEA National Prescription Take Back Day in April 2019 (PD DEA Nat Drug file). Additional educational material is posted in the Cranbury library entrance with links to information to national and state programs (PD Drop Off Add file).

WORD: [PD Q1 NEWSLETTER](#)

WORD: [PD DEA NAT DRUG](#)

WORD: [PD DROP OFF ADD](#)

WORD: [PD DROP OFF PHOTOS](#)

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## Community Paper Shredding Day

5 Points

**Program Summary:** Community Paper Shredding Day Cranbury Township hosts a shred event, every other year, for all residents of Middlesex County. It is organized with the help of Middlesex County Division of Solid Waste (MCDSW) due to the great bid rates it received. An article about this event is written for the quarterly Township newsletter. This event is advertised on both the Cranbury Township and the MCDSW websites [http://www.cranburytownship.org/recycling\\_main.html](http://www.cranburytownship.org/recycling_main.html) <http://www.co.middlesex.nj.us/Government/Departments/PSH/Pages/Paper-Shredding-.aspx> On August 11, 2018, 270 county residents brought 6.09T of personal documents for shredding. Organized and held in the Cranbury School parking lot accommodated the vendor's two shred trucks. The advertised hours are from 9:00am to 12pm or until the truck is full-whichever comes first! Two employees from MCDSW and three Cranbury Township employees are needed to work this event.

WORD: [PS AUG EVENT](#)

WORD: [PS TONNAGE LETTER](#)

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## Recycling Depot

10 Points

**Program Summary:** Recycling Depot Shed The Recycling Depot Shed is open on the first Friday of the month, unless a legal holiday-then the shed is open on the 1st Friday of the month (See uploaded file RD Shed Photo). Hours of operation currently are 9am - 12pm. The shed is open one day a month and not open one day a week because Cranbury is not a large enough town to keep the depot busy on a weekly basis. Also, Cranbury does not have the manpower, Dept. of Public Works, to support weekly operation of the depot. Acceptable items include all CEDs, scrap metal, white goods, florescent bulbs and polystyrene. Information about the Recycle Shed can be found on the Cranbury Township website <http://www.cranburytownship.org/notices/2019-RECYCLE-SHED.pdf> (see uploaded file: RD 2019 DPW Info) and in every published quarterly newsletter. <http://www.cranburytownship.org/newsletters/1st-Quarter-2019-Newsletter.pdf> (see downloaded file : RShed articles) Another collection program that Cranbury participates in is a technotrash program that keeps CD/DVD disks and cassettes, VHS, audio, and computer tapes, inkjet cartridges, hard drives, cords, cables, chips & boards out of the landfill. These items are collected at Town Hall, and then sent to GreenDisk for proper recycling.

PDF: [RD 2019 DPW INFO](#)

WORD: [RD SHED PHOTO](#)

WORD: [RSHED ARTICLE](#)

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## Grass - Cut It and Leave It Program

5 Points

**Program Summary:** Since 2013, Cranbury Township has made an effort through the Public Works Department and the Environmental Commission to educate the public about "Cut It and Leave It". The Public Works Department and its recycling coordinator posted information about it on the Cranbury Website, <http://www.cranburytownship.org/grasscycling.html> (see uploaded file, Cut It and Leave It: PW) and identified the practice in the DPW "Frequently Asked Questions", [http://www.cranburytownship.org/FAQ\\_main.html](http://www.cranburytownship.org/FAQ_main.html). The information on the website summarizes the importance of the program and its benefits to the environment. Articles about the program are published in the Cranbury Township quarterly newsletter, <http://www.cranburytownship.org/newsletters/2nd-Quarter-2018-Newsletter.pdf> (See uploaded file Cut It and Leave It 2018 Cranbury Newsletter Q2) promoting the idea that mowing and leaving the clippings in place on the lawn saves homeowners time and money. The Environmental Commission has informed the public about the program on Cranbury Day. The commissioners handed out NJDEP brochures about the program (see uploaded file, Cut It and Leave It: NJDEP) and suggested citizens use "Cut It and Leave It" as part of their lawncare. Copies of the "Cut It and Leave It" brochures from Middlesex County Improvement Authority can also be found in Cranbury's Town Hall (see uploaded file, Cut It and Leave It: MCIA).

IMAGE: [CUT IT AND LEAVE IT: PW](#)

IMAGE: [CUT IT AND LEAVE IT: CN](#)

IMAGE: [CUT IT AND LEAVE IT:MCIA](#)

WORD: [GRASS - CUT IT AND LEAVE IT : 2018 CRANBURY NEWSLETTER Q2](#)



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## Reusable Bag Education Program

5 Points

**Program Summary:** Reusable Bag Program In partnership with the Cranbury Business Association on Cranbury Day, September 8, 2018, the Cranbury Township Recycling Dept. began a new program offering to its residents a reuse-it refrigeration bag (see uploaded file: Rbag Photo). These lined bags were purchased with Clean Communities funds to help residents decrease the amount of plastic bags used at the supermarket for holding their refrigerated items. Information about the environmental impacts of plastic bags was also provided. This plastic bag reduction initiative is being continued by the Dept. of Public Works recycling coordinator by distributing these bags, with recycling containers/bins, to new residents who move into Cranbury. Information is also posted on the Cranbury Township website at <http://www.cranburytownship.org/notices/MCIA.pdf> (see uploaded file RBag Website Info). Current residents can also get reusable bags from the township by filling out and submitting a form found on the township website to DPW (see attached Reusable Bag Sign Up, <https://www.cranburytownship.org/notices/2019-Recycle-CC-ShopBag.pdf>) In addition, at the Cranbury School Health and Wellness Fair on May 18, 2019, a table was set up to education the children of the town about the health issues related with plastic. Questions related to plastic bags, "Bag Challenge", were posed to the children and a card was stamped to earn a T-shirt at the end of the fair (see uploaded file:RBag Challenge Cranbury H and W). A "bag care" component has been added to the program by handing out an informational article on ways to clean your reusable grocery bag at the DPW table on Cranbury Day, Sept. 7, and throughout the year at townhall (Reusable Bag Article uploaded).

WORD: [RBAG PHOTO](#)

WORD: [RBAG WEBSITE INFO](#)

PDF: [RBAG CHALLENGE CRANBURY H AND W](#)

IMAGE: [REUSABLE BAG SIGN UP](#)

PDF: [BAG CARE](#)