**Resolution of Support from Local Governing Body Authorizing the**

**2024 Sustainable Jersey-PSE&G Energy Efficiency Partnership Program Application**

**Instructions**

A sample resolution to accompany the 2024 Sustainable Jersey-**PSE&G Energy Efficiency Partnership Program** application is below. The purpose of the resolution is to affirm that the governing body approves and supports the proposed program/activities. A signed and certified resolution should be uploaded with the application to the Sustainable Jersey Grants Program portal. **If you are unable to provide a signed and certified resolution by the application deadline, please inform** Leanne McGowan, Energy Program Manager, by email: mcgowale@tcnj.edu.

**Any standard resolution in support of applying for the 2024 Partnership Program will suffice.** You are not required to use this format. However, if not using this template, **new** Program applicants should include language supporting the municipality’s application for a $2,500 **Start-Up Grant** in its resolution. This will expedite the process of receiving those funds upon admission into the Program. Previous Program participants that have already received a Start-Up grant do not need to include this language in their resolution, as this funding can only be received by a municipality one time.

**SAMPLE RESOLUTION**

**[Municipality]**

**Resolution of Support from Local Governing Body Authorizing Participation in the**

**2024 Sustainable Jersey-PSE&G Energy Efficiency Partnership Program**

**WHEREAS**, a sustainable community seeks to optimize quality of life for its residents by ensuring that its environmental, economic, and social objectives are balanced and mutually supportive; and

**WHEREAS**, [Municipality] strives to save tax dollars, assure clean land, air and water, improve working and living environments; and

[WHEREAS, [Municipality] is participating in Sustainable Jersey;] and

WHEREAS, one of the purposes of Sustainable Jersey is to provide resources to municipalities to make progress on sustainability issues, and they have created the 2024 Sustainable Jersey-PSE&G Energy Efficiency Partnership Program to help increase energy efficiency for residents, businesses, and municipal facilities. This Program includes a Sustainable Jersey Start-up Grant funded by PSE&G in the amount of $2,500 for first-time participants.

THEREFORE, the [Municipality’s Governing Body] of [Municipality] has determined that [Municipality] should apply for the aforementioned 2024 Sustainable Jersey-PSE&G Energy Efficiency Partnership Program and $2,500 Start-up Grant (one-time per municipality upon entering the Program).

THEREFORE, [Municipality], applying for the 2024 Sustainable Jersey-PSE&G Energy Efficiency Partnership Program, will provide staff support for all activities related to the Sustainable Jersey-PSE&G Energy Efficiency Partnership Program, including [*insert municipality’s program goals and objectives, see samples below\**]; and will

* Identify one or more staff to serve as primary contacts for Sustainable Jersey for the projects selected (e.g. outreach campaigns; energy efficiency in municipal facilities)
* Provide access to utility bills and other energy records as needed for the project (energy efficiency in municipal facilities)
* Commit to attend a virtual kick-off event and other virtual trainings (energy efficiency outreach campaigns)
* Provide support from relevant finance, facility, and other staff as needed for project implementation

\* sample objectives include: outreach to help residents and local businesses save energy and lower their utility bills, lowering emissions in municipal buildings, encouraging community members to take advantage of energy efficiency incentive programs, etc.

**THEREFORE, BE IT RESOLVED**, that [Municipality’s Governing Body] of the [Municipality], State of New Jersey, authorizes submission of the aforementioned application to the 2024 Sustainable Jersey-PSE&G Energy Efficiency Partnership Program.

Approved Date

Signature